

## **Hokkaido University**

### **Application for Additional Emergency Tuition fees exemption for the first semester 2021**

**(For May)**

#### **Notes for International Students**

Students who satisfy all the eligibility conditions for application below may be granted full exemption of payment of tuition fees for the first semester 2021.

Applicants should read these notes carefully and be sure to submit the correct documents.

#### **Eligibility for Additional Emergency Tuition fees exemption for the first semester 2021 (For May)**

The following two conditions shall be met.

- 1 A person whose income for 2021 is less than 1/2 of the income for 2019; provided that the income for 2021 should be 4 times the amount of sum of the incomes in January, February and March 2021.
- 2 Students who are recognized as having difficulty in their finances due to the effects of COVID-19, and who have excellent academic performance.

#### **Required Application Documentation**

All documents indicated below are required.

- 1 Additional Emergency Tuition fees exemption Application Form (For May)
- 2 Certificate of income for 2019(Style C-1-1,C-1-2) (Example : passbook , withholding slip)

Please write the amount of income for 2019. Please also attach a document that verifies the amount of your income. Please attach a Japanese translation of the document that confirms the amount of your income. A copy of the document or a hard copy of the screen is acceptable. If you don't have the documents to verify your income, you can't apply.

- ① In case that the student started to reside in Japan during the year 2019, the amount of income for 2019 should be the amount calculated as the equivalent of 12 months of the student's income earned in Japan.
- ② In case that the student resided outside of Japan in 2019, the amount of income in 2019 should be the amount of income of the main supporter of the household in 2019. In this case, the amount of income in 2021 should also be the amount of income of the main supporter of the household in 2021.

- ③ In case that the student resided in Japan in 2019, but reside in their home country during January to March in 2021, the amount of income in 2019 should be the amount of income of the main supporter of the household in 2019. In this case, the amount of income in 2021 should also be the amount of income of the main supporter of the household in 2021.

3 Certificate of income for 2021(Style C-3-1,C-3-2)( Example : passbook )

Please write your income for 2021.

When you fill in the actual amount of the income of January, February and March 2021, the amount of annual income will be calculated automatically. Please also attach a document that verifies the amount of your income. Please attach a Japanese translation of the document that confirms the amount of your income. A copy of the document or a hard copy of the screen is acceptable. If you don't have the documents to verify your income, you can't apply. The amount of income includes the remissions of money from home country, scholarships and the salary of your part time job.

### **Recognition of Excellence of Academic Records**

#### *Undergraduate students*

Assessment will be based on undergraduate record in all subjects completed at the time of application. Applicants should have completed at least the standard number of units, with an average GPA of 2.7 or higher. Provided that the applicant is a first-year student who began in this April, this requirement is considered to be fulfilled.

#### *Graduate students*

Master course or professional degree course students, applicants must have completed at least the standard number of units that each department or graduate school requires, with an average grade of 2.0 or higher. Provided that the applicant is a first-year student who began in this April, this requirement is considered to be fulfilled.

Doctoral course students, applicants recognized as having excellent academic records. Provided that the applicant is a first-year student who began in this April, this requirement is considered to be fulfilled.

\*Note: In calculating average grades, AA = 4, A = 3, B = 2, C = 1.

#### *Repeating year or exceeding the time limit of study students*

If you are repeating the last year of your course or have exceeded the time limit of study more than a year, you are excluded from consideration for the tuition fee exemption.

The period of your leave of absence is included in your term of study in the handling of the tuition fees exemption.

**Within budgetary constraints, the University will grant tuition exemptions based on domestic circumstances and academic record as detailed in submissions.**

### **Important Advice for Applicants**

1. When submissions are made on forms specified by the University, applicants should be sure to read the accompanying instructions carefully.
2. When you submit the documents by e-mail, please be careful that the documents are scanned clearly so that we could read the documents when printing.
3. The inclusion in applications of information found to be false will lead to the cancellation of any exemption granted. Failure to submit required documentation will also exclude consideration for exemption.

Address／申請書類の郵送住所

Please mail to the undergraduate or graduate school where you are enrolled.  
ご自身が在籍する学部・大学院宛に郵送願います。

- ① 申請者の所属先（令和3年5月1日現在）  
school/graduate school (As of 1st May, 2021)
- ② 送り先住所  
Address
- ② メールアドレス  
E-mail Address (Please change [at] to @.)

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文学部/大学院文学院

- ① School of Humanities and Human Sciences/Graduate School of Humanities  
and Human Sciences
- ② 〒060-0810  
Kita 10, Nishi 7, Kita-ku, Sapporo  
Hokkaido University Graduate School of Humanities and Human Sciences  
(Kyomu)
- ③ lkyom[at]let.hokudai.ac.jp

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法学部/法学研究科/法科大学院

- ① School of Law/Graduate School of Law/Law School
- ② 〒060-0809  
Kita 9, Nishi7, Kita-ku, Sapporo  
Hokkaido University Office of Graduate School of Law (Gakuji)
- ③ gakuji[at]juris.hokudai.ac.jp

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大学院情報科学院

- ① Graduate School of Information Science and Technology
- ② 〒060-0814  
Kita 14, Nishi 9, Kita-ku, Sapporo  
Hokkaido University Office of Graduate School of Information Science and  
Technology (Kyomu)
- ③ kyomu-stu[at]ist.hokudai.ac.jp
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水産学部（3～4年生）/大学院水産科学院

①School of Fisheries Sciences(Junior, Senior)/Graduate School of Fisheries Sciences

②〒041-8611

3-1-1, Minato-cho, Hakodate

Hokkaido University Office of Hakodate-campus (gakusei)

③gakusei[at]fish.hokudai.ac.jp

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大学院環境科学院

①Graduate School of Environmental Science

②〒060-0810

Kita 10, Nishi 5, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Environmental Science (Kyomu)

③kyomu[at]ees.hokudai.ac.jp

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理学部

①School of Science

②〒060-0810

Kita 10, Nishi 8, Kita-ku, Sapporo

Hokkaido University Office of School of Science (Kyomu)

③rkyo1[at]sci.hokudai.ac.jp

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大学院理学院

①Graduate School of Science

②〒060-0810

Kita 10, Nishi 8, Kita-ku, Sapporo

Graduate School Educational Affairs Section, Science and Life Science Administration

Department, Hokkaido University (Daigakuin)

③r-gakuin[at]sci.hokudai.ac.jp

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農学部/大学院農学院

①School of Agriculture/Graduate School of Agriculture

②〒060-8589

Kita 9, Nishi 9, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Global Food Resources (Gakusei Shien)

③kyomu[at]agr.hokudai.ac.jp

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大学院生命科学院 Graduate School of Life Science

①-1 Students who belong to other than ①-2.

②-1 〒060-0810

Kita 10, Nishi 8, Kita-ku, Sapporo

Graduate School Educational Affairs Section, Science and Life Science Administration Department, Hokkaido University (Daigakuin)

③-1 r-gakuin[at]sci.hokudai.ac.jp

①-2 Division of Life Science, Biomedical and Pharmaceutical Science Course and Division of Clinical Pharmacy Students

②-2 〒060-0812

Kita 12, Nishi 6, Kita-ku, Sapporo

Academic Affairs Section, Administration of School of Pharmaceutical Sciences and Pharmacy, Hokkaido University (Daigakuin)

③-2 kyomu[at]pharm.hokudai.ac.jp

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教育学部/大学院教育学院

①School of Education/Graduate School of Education

②〒060-0811

Kita11, Nishi7, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Education (Kyomu)

③edkyomu[at]edu.hokudai.ac.jp

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大学院国際広報メディア・観光学院

①Graduate School of International Media, Communication, and Tourism Studies

②〒060-0817

Kita 17, Nishi 8, Kita-ku, Sapporo

Academic affairs section, Graduate School of International Media, Communication,  
and Tourism Studies, Hokkaido University

③kyomu[at]imc.hokudai.ac.jp

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医学部保健学科/大学院保健科学院

①School of Medicine (Health Sciences)/Graduate School of Health Sciences

②〒060-0812

Kita 12, Nishi 5, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Health Sciences (Kyomu)

③kyomu[at]hs.hokudai.ac.jp

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工学部/大学院工学院

①School of engineering/Graduate School of Engineering

②〒060-8628

Kita 13, Nishi 8, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Engineering  
(Kyomu Gakusei Shien)

③k-gaksei[at]eng.hokudai.ac.jp

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大学院総合化学院

①Graduate School of Chemical Sciences and Engineering

②〒060-8628

Kita 13, Nishi 8, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Chemical Sciences and  
Engineering (Kyomu)

③c-sougou[at]cse.hokudai.ac.jp

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経済学部/大学院経済学院

①School of Economics and Business/Graduate School of Economics and Business

②〒060-0809

Kita 9, Nishi7, Kita-ku, Sapporo

Student Affairs Office, School/Graduate School of Economics and  
Business, Hokkaido University

③ecokyomu[at]jimu.hokudai.ac.jp

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医学部医学科

①School of Medicine

②〒060-8638

Kita 15, Nishi 7, Kita-ku, Sapporo

Hokkaido University School of Medicine (Kyomu)

③kyomu[at]med.hokudai.ac.jp

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大学院医学院

①Graduate School of Medicine

②〒060-8638

Kita 15, Nishi 7, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Medicine (Kyomu)

③d-tanto[at]med.hokudai.ac.jp

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歯学部/大学院歯学院

①School of Dental Medicine/Graduate School of Dental Medicine

②〒060-8586

Kita 13, Nishi 7, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Dental Medicine (Kyomu)

③kyomu[at]den.hokudai.ac.jp

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獣医学部/大学院獣医学院

①School of Veterinary Medicine/Graduate School of Veterinary Medicine

②〒060-0818

Kita 18, Nishi 9, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Veterinary Medicine (Kyomu)

③kyomu[at]vetmed.hokudai.ac.jp



大学院医理工学院

①Graduate School of Biomedical Science and Engineering

②〒060-8638

Kita 15, Nishi 7, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Biomedical Science and Engineering (Kyomu)

③d-tanto[at]med.hokudai.ac.jp

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大学院国際感染症学院

①Graduate School of Infectious Diseases

②〒060-0818

Kita 18, Nishi 9, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Infectious Diseases (Kyomu)

③kyomu[at]vetmed.hokudai.ac.jp

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大学院国際食資源学院

①Graduate School of Global Food Resources

②〒060-8589

Kita 9, Nishi 9, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Global Food Resources (Gakusei Shien)

③kyomu[at]agr.hokudai.ac.jp

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公共政策大学院

①Public Policy School

②〒060-0809

Kita 9, Nishi7, Kita-ku, Sapporo

Hokkaido University Office of Graduate School of Law (Gakuji)

③gakuji[at]juris.hokudai.ac.jp

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薬学部

①School of Pharmaceutical Sciences and Pharmacy

②〒060-0812

Kita 12, Nishi 6, Kita-ku, Sapporo

Hokkaido University Office of Faculty Pharmaceutical Sciences (Kyomu)

③kyomu[at]pharm.hokudai.ac.jp

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学部1年生と水産学部（2年生のみ）

①Freshman, School of Fisheries Sciences (Sophomore)

②〒060-0817

Kita 17, Nishi 8, Kita-ku, Sapporo

Hokkaido University Academic Affairs Department Student Support Division

③syogaku[at]academic.hokudai.ac.jp

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現代日本学プログラム課程

①Modern Japanese Studies Program (MJSP)

②〒060-0817

Kita 17, Nishi 8, Kita-ku, Sapporo

Hokkaido University Academic Affairs Department Educational Promotion Division

Modern Japanese Studies Program (MJSP)

③mjsp[at]oia.hokudai.ac.jp

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ISP（1年次のみ）

①1st-year students, Integrated Science Program (ISP)

②〒060-0817

Kita 17, Nishi 8, Kita-ku, Sapporo

Hokkaido University Academic Affairs Department Educational Promotion Division

Integrated Science Program (ISP)

③isp[at]oia.hokudai.ac.jp

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## Application Q & A

Q1. According to the “Eligibility for Emergency Tuition fees exemption”, students, who have lost a significant amount (50% or more compared to the previous year) of income due to the novel coronavirus pandemic, are eligible to apply. If I have lost 48% of my income, am I still eligible?

A1. No, you are not eligible.

Q2. If I fall into case a) and/or b), what should I do?

- a) I am unable to make “Form C-1” because I cannot submit documents to verify my income for 2019.
- b) I am unable to make “Form C-3” because I cannot submit documents to verify my income of January, February and March 2021.

A2. We will not accept the application if you cannot submit the documents that confirm the income.

### <Important advice for applicants>

- We do not accept case c) and/or d).
- c) “The amount of income declared” is not stated.
- d) “The amount of income declared” is stated, but “the basis for the amount” is not provided.
- “Roughly this much income” is not acceptable.
- The contents of the application documents may be confirmed later. The inclusion in applications of information found to be false will lead to the cancellation of any exemption granted.